

HYPERSEND Set-Up Instructions

1. Go to www.HyperSend.com.

The screenshot shows the HyperSend website homepage. At the top, the logo reads "HyperSend SECURE INTERNET DELIVERY" with a navigation menu containing links for "why sign up?", "how secure is it?", "how to use hypersend", "applications", "purchase options", "support", and "company". A yellow banner below the navigation reads "YOUR KEY TO SECURE DATA TRANSFER". The main content area is divided into three columns. The left column features the headline "NEED TO SEND & RECEIVE CRITICAL INFORMATION INSTANTLY, SECURELY, AND RELIABLY? THIS IS THE PLACE!" followed by a description of HyperSend as a secure delivery platform and a sign-up call to action. The middle column is titled "YOUR KEY TO SECURE DATA TRANSFER" and features an image of a key. Below the image are three sections: "HEALTHCARE" (describing patient record delivery), "FINANCE/INSURANCE" (describing insurance information exchange), and "AUTOMATION" (describing integration tools). The right column contains two buttons: "CURRENT USERS LOG IN HERE" and "NEW ACCOUNT SIGN UP", followed by text explaining the evaluation account process and a link to contact Hilgraeve for assistance. At the bottom left, there are logos for Hilgraeve and VeriSign Secure Site. The footer contains copyright information and a link to the Privacy Statement.

HyperSend SECURE INTERNET DELIVERY

why sign up? how secure is it? how to use hypersend applications purchase options support company

YOUR KEY TO SECURE DATA TRANSFER

NEED TO SEND & RECEIVE CRITICAL INFORMATION INSTANTLY, SECURELY, AND RELIABLY?

THIS IS THE PLACE!

HyperSend is a secure delivery platform that provides fast and reliable file transfer through the Internet. As easy to use as email, HyperSend requires only a web browser to send files of any size with confidence.

Sign up for an account to evaluate HyperSend, or [contact](#) Hilgraeve for more information.

HEALTHCARE

Healthcare companies of all kinds use HyperSend to deliver patient records, lab results and medical transcription data to doctors, hospitals and clinics. HyperSend is HIPAA ready and offers an easy way to conform to the new legislation.

FINANCE/INSURANCE

Banks, credit unions and insurance companies are using HyperSend to exchange insurance information, loan records and mortgage applications. HyperSend is self-deploying and doesn't require a large IT investment.

AUTOMATION

HyperSend offers a set of integration and automation tools that allow it to be the secure delivery "plumbing" for existing applications and processes. Now you can move to fast, secure electronic delivery without investing in VPNs or WANs.

CURRENT USERS LOG IN HERE

NEW ACCOUNT SIGN UP

Sign up for an evaluation account to see how HyperSend can help your business.

Evaluation accounts do not expire, and give you the opportunity to test a wide range of HyperSend features.

If your evaluation requires testing our automation, integration or central administration features, please [contact](#) Hilgraeve for assistance.



Hilgraeve
The makers of HyperTerminal included with Microsoft Windows

VeriSign Secure Site
Click to verify

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- Click on the **New Account Sign Up** in the upper right hand corner of the screen. Read the Access agreement near the bottom of the screen, AND the Privacy Statement link also at the bottom of the screen. If you choose to continue, complete the required information and click on "Accept" near the bottom of the screen.

log in
sign up

home
 why signup?
 how secure is it?
 how to use
 applications
 purchase options
 support
 company

To sign up, enter this information and accept the terms ?

Email Address: < Your current email address. We will not disclose your name or your email address to others.

Confirm email address: < Enter your email address again.

First Name:

Last Name:

Define a password: < Passwords are case sensitive and must be 5 to 150 characters.

Confirm password: < Enter the password again. Write it down and store it in a safe place.

Secret question: < Define a question that only you can answer, such as, 'What is my dog's name?'.

Define the answer: < Enter the answer to the question. If you forget your password, you will be asked the question above. Answers must be 5 to 150 characters.

How did you hear about HyperSend?

Online Service Agreement:

***ONLINE ACCESS AGREEMENT**

PLEASE READ THE FOLLOWING TERMS AND CONDITIONS CAREFULLY. BY SIGNING UP AND USING THE SERVICE, YOU ARE AGREEING TO BE LEGALLY AND FULLY BOUND BY THIS AGREEMENT AS IF YOU HAD SIGNED IT. IF YOU DO NOT WISH TO BE BOUND, DO NOT COMPLETE THE REGISTRATION PROCESS!

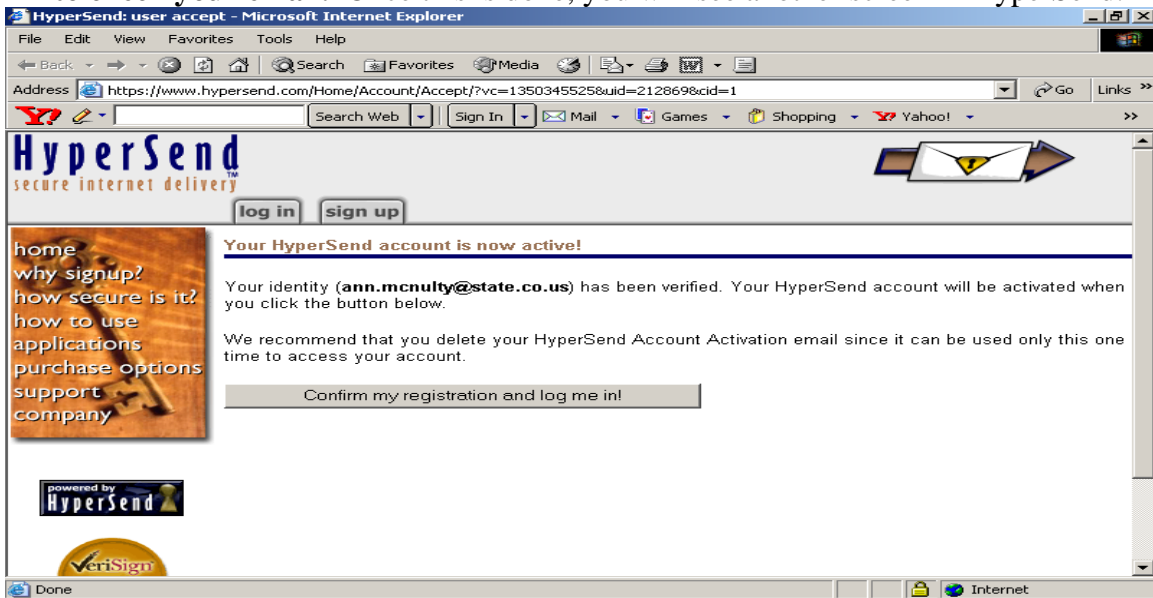
1. GENERAL.

Hilgraeve, Inc. (the "Provider") provides a service for securely transferring documents over the Internet to users

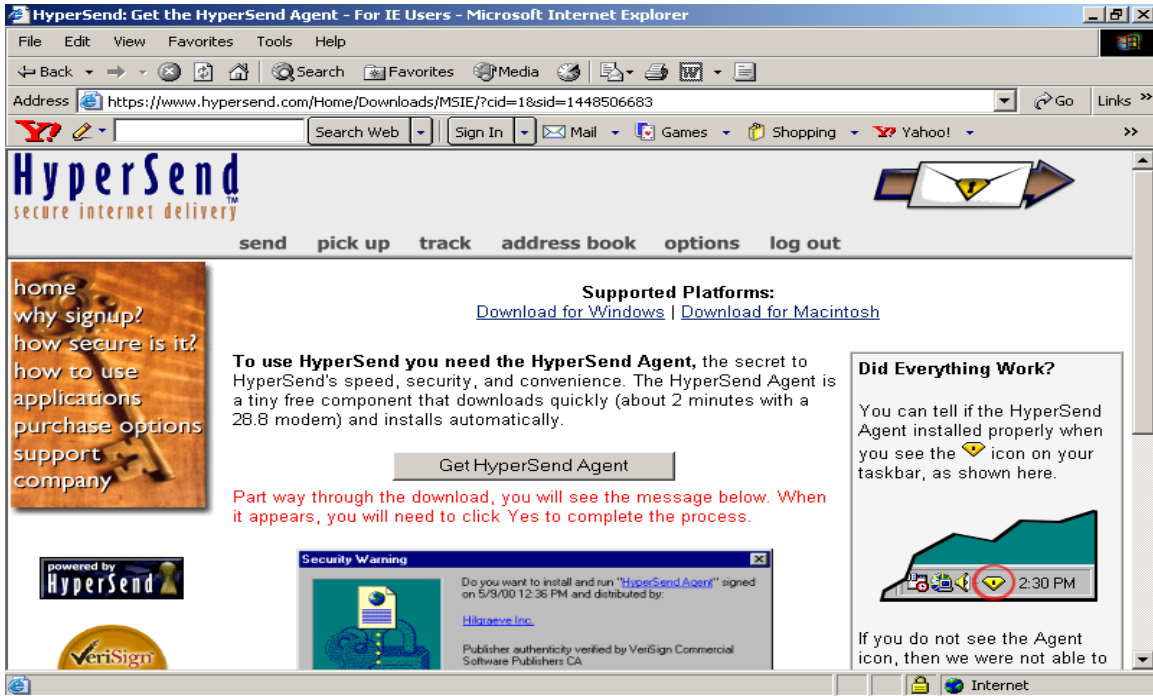
Accept
Decline

Copyright 2000-2003, Hilgraeve, Inc.
[Privacy Statement](#)
Accept
Decline
Copyright 2000-2003, Hilgraeve, Inc.
[Privacy Statement](#)

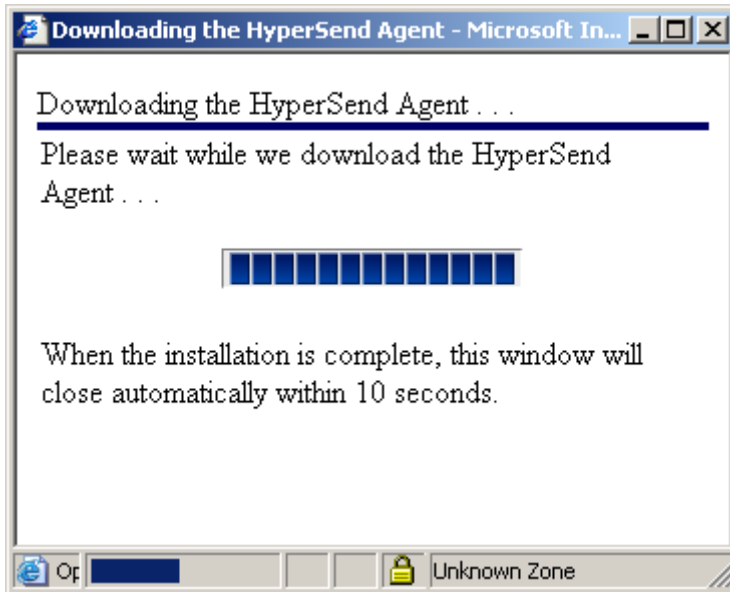
- HyperSend will send a message to your email address. You need to respond to that message, as indicated to verify your email address. **Do NOT sign out of HyperSend to check your email.** Once this is done, you will see another screen in HyperSend:



- You then need to sign on with your new password into HyperSend. Click on “Confirm my registration and log me in.”
- You will go to a screen that will allow you to download the HyperSend “Agent”. This is what allows the secure email connections. Follow instructions for the download.



You will see this screen.....

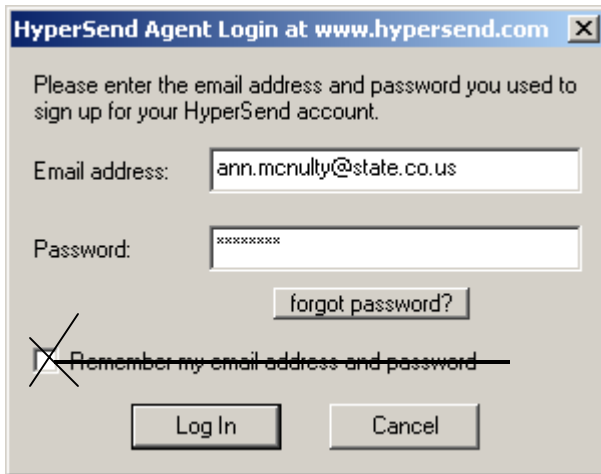


6. You will also see:



7. Click on Yes.

Finally, you will be asked to sign into HyperSend again. Do **NOT** select the option to have it remember my email address and password...that is a security risk!



HyperSend Agent Login at www.hypersend.com

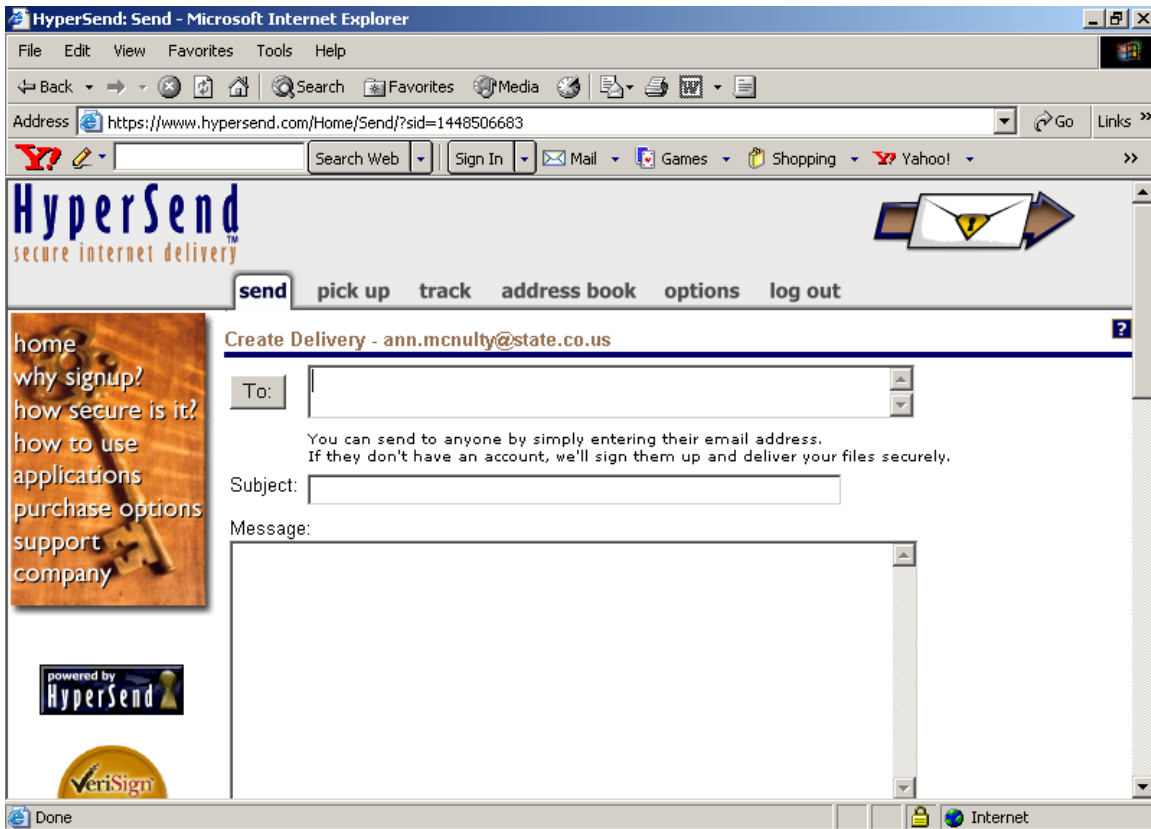
Please enter the email address and password you used to sign up for your HyperSend account.

Email address:

Password:

Remember my email address and password

- Next, send a message to someone with whom you wish to exchange information. If they are not on HyperSend, then they will be walked through getting an account, etc.



HyperSend: Send - Microsoft Internet Explorer

Address: <https://www.hypersend.com/Home/Send/?sid=1448506683>

HyperSend secure internet delivery

send pick up track address book options log out

Create Delivery - ann.mcnulty@state.co.us

To:

You can send to anyone by simply entering their email address.
If they don't have an account, we'll sign them up and deliver your files securely.

Subject:

Message:

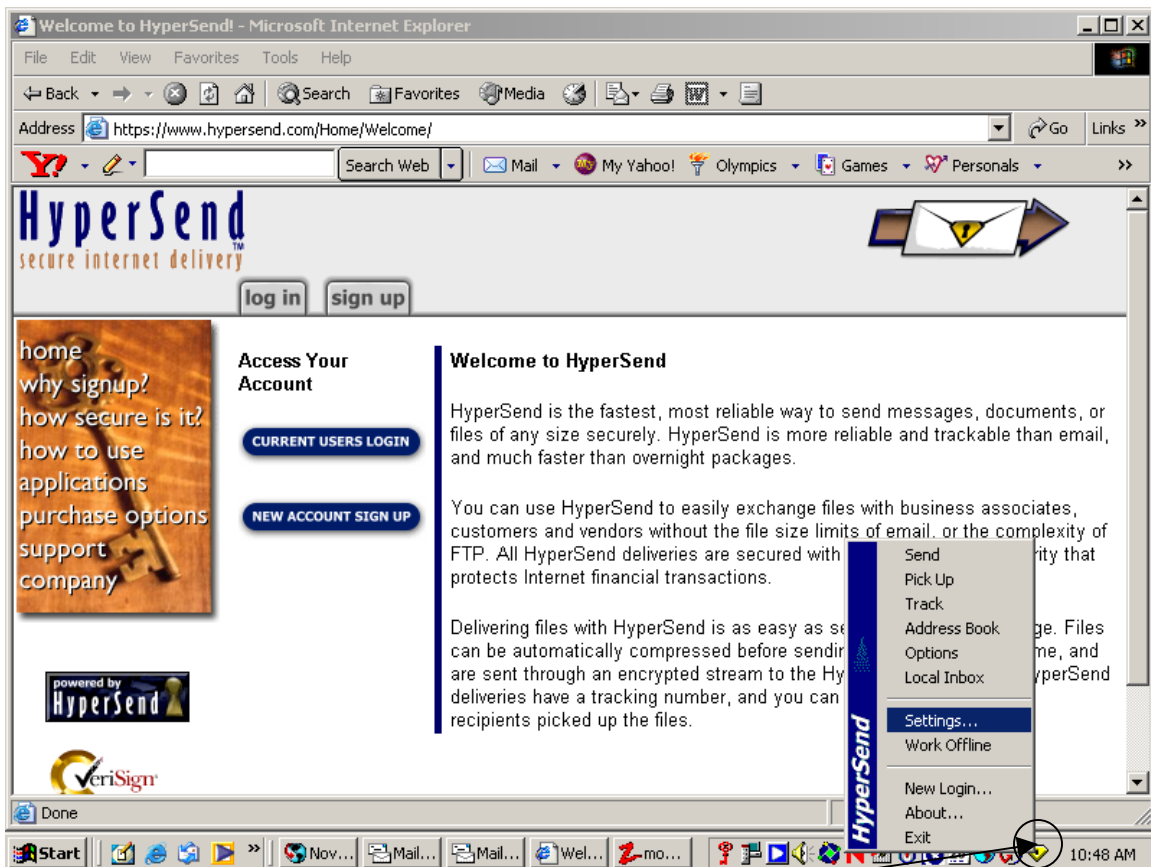
powered by HyperSend

VeriSign

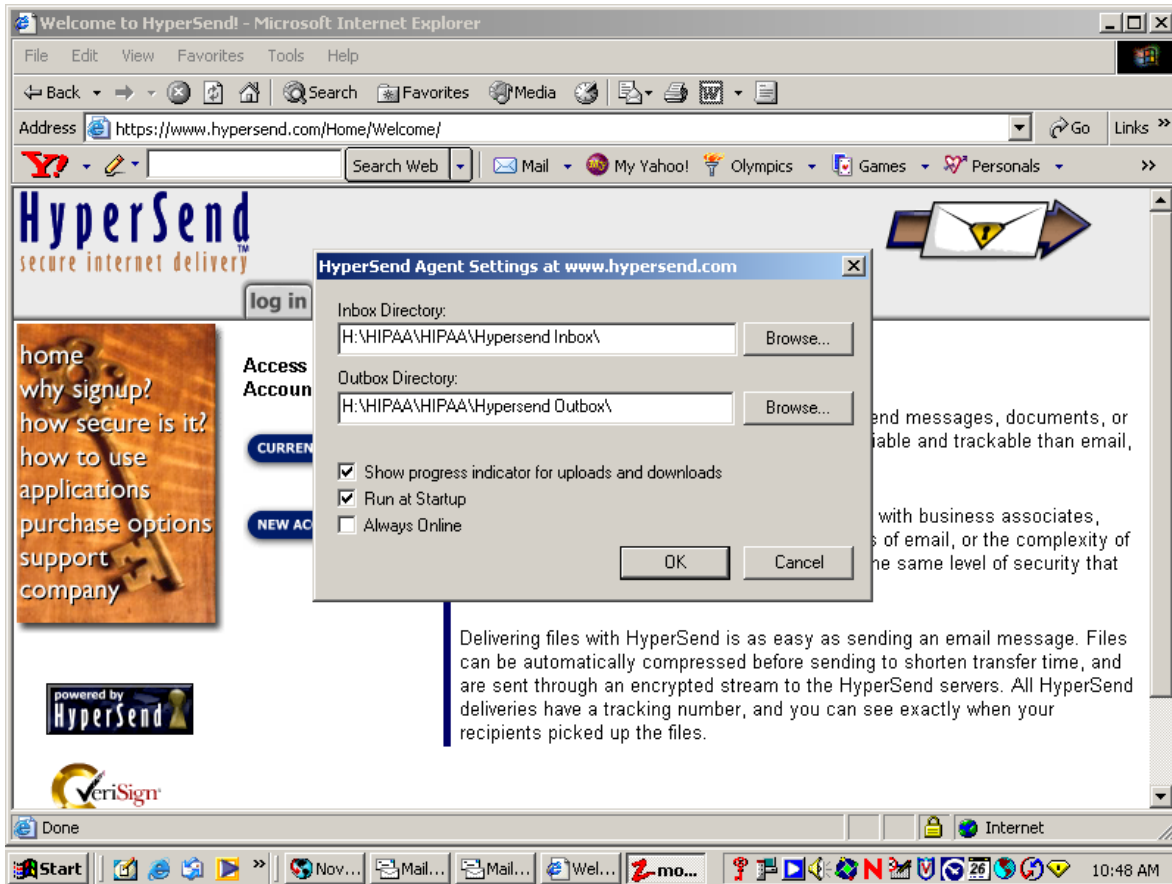
Done Internet

- You will want to customize some of the settings. HyperSend creates an “in” and “out” basket on your C: drive. It puts messages there while downloading. It is more

secure to have the location moved to a network drive. This is easy to do. Once logged in there is an icon for HyperSend at the bottom of your screen. It looks like a yellow diamond. Click on the diamond and select “Settings.”



Click on yellow diamond once logged in and select Setting:



- Settings will bring up the above window. Change the “in” and “out” baskets to a network drive, not the C: drive.

If you want to be asked to sign into Hypersend when you start up the machine, make sure “Run at Startup” is checked. You will be prompted to sign onto Hypersend whenever you start your computer.

11. You can customize HyperSend as well:

HyperSend: Account Settings - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <https://www.hypersend.com/Home/Options/Settings/?sid=1448506683>

Search Web Sign In Mail Games Shopping Yahoo!

HyperSend
secure internet delivery

send pick up track address book **options** log out

home
why signup?
how secure is it?
how to use
applications
purchase options
support
company

Account Settings for ann.mcnulty@state.co.us

- Send e-mail notification when new deliveries are available for pickup.**
When selected, HyperSend will send an e-mail notification to you whenever new deliveries are sent to you and are ready for pickup.
- Send e-mail reminder for deliveries not picked up.**
When selected, HyperSend will send an e-mail reminder to you when deliveries have not been picked up after several days.
- Compress files before upload.**
When selected, files will be compressed on your computer before they are uploaded to HyperSend. This will take extra time before the delivery is sent, but it can shorten transfer time.
- Automatically download deliveries to your computer.**
When selected, any deliveries you receive will download automatically to your Local Inbox. You will not need to go to the Pick Up page to manually pick up files.

powered by HyperSend

VeriSign

Internet

12. You can also set up an address book:

HyperSend
secure internet delivery™

send pick up track **address book** options log out

home
why signup?
how secure is it?
how to use
applications
purchase options
support
company

Individual addresses for ann.mcnulty@state.co.us

Showing 1 through 1 of 1 Records

Friendly Name ▲	Last Name	First Name	Email Address
<input type="checkbox"/> Joe	Schreurs	Joe	jschreurs@larimer.org

check all

Create New Address Delete Selected Addresses

Distribution Lists for ann.mcnulty@state.co.us

Click New List to create a distribution list.

New List

powered by
HyperSend

VeriSign

https://www.hypersend.com/Home/Addresses/?sid=1448506683